

SHARK BAY Community Resource Centre **ANNUAL REPORT** 2022-2023

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Who we are

Since its establishment in 2001, the Shark Bay Community Resource Centre (CRC) operated as part of the Telecentre Network, a State Government initiative whose core purpose was to deliver internet and technology access across regional Western Australia. Telecentre Network tendered to be managed operated by community members, including the Shark Bay CRC. With some government funding support, the Shark Bay CRC was able to employ a staff member and provided services to the community from a oneroom facility in the town of Denham. Currently in its twelfth year of operations, the Shark Bay Community Resource Centre (CRC) planned to celebrate this achievement by moving into a newly renovated and larger facility.

Services over the years expanded to providing access to government agency information such as Centrelink, Medicare and Child Support as specialised services such well as management of the local newspaper 'Inscription Post' and coordinating community events. Partnerships were a notable strength of the Shark Bay CRC, in particular the relationship with and the support of the Shire of Shark Bay, Gascoyne Small Business Centre, Gascoyne Development Commission and Arts Council, which has resulted in a collocation arrangement in the new building. The Shark Bay CRC committee evolved with several new committee members joining the organisation around 2011 and the addition of three more staff, providing a renewed dedication and enthusiasm by all.

In 2010 the Network Centre's received an increase in funding as part of the Western Australian wide rebranding of the 'Telecentres' to 'Community Resource Centre's', instigated by Minister Brendon Grylls. The Community Resource Centre (CRC) Network received financial support through Royalty for Regions (R4R) Scheme; overseen by the Department of Primary Industries & Regional Development

(previously known has Department of Regional Development). As a condition of this additional funding CRC's are required to actively address each of the five objectives including community capacity building; delivery of government services; partnership building; raising the profile of the CRC Network; and good governance and management. Early 2013 saw the instigation of a CRC review to assess the value, benefits and potential opportunities of the CRC as individual organisations and as a Network. The Shark Bay CRC continues to be relevant and valued by their community through expanding services diversifying appropriate to the changing community's needs and interests.

The coordination and development of the Shark Bay CRC Strategic Plan was timely in that it correlated with the completion of the Business Plan (allowing for strategic inclusions) as well as considering the pending move to the new building. In addition, it brought committee and staff together to reflect on the past twelve years as well as review the recent environmental impacts to understand the current position of the CRC. Committee and staff also worked together to articulate a shared vision and acknowledge their shared goals; clarifying as a team where they wanted to be. Then in understanding the big picture, challenges and opportunities of the CRC, they were able to define how they were going to get there and the steps required, summarized in Strategic Direction on the next page. Overall, the strategic process was pertinent for effective and smart usage of resources with intent to deliver the best outcomes for the Shark Bay CRC, its community and stakeholders. The Shark Bay CRC Strategic Plan provides a defined pathway to guide the operations within the annual Business plan for the next three years. By doing so will contribute to the Shark Bay CRC achieving its identified vision and desired outcomes to greater support the community.



Our Vision

Our Mission



In 2024 the Shark Bay Community Resource Centre will be a renowned information and social hub providing quality services and the growth of diverse initiatives engaging wider community and visitors.

Our mission is to support the development of our community by providing access to a wide range of information resources, training, administration and design services in addition to facilitating social and economic opportunities.

What we do



Access to government services

- Access to local and state government information and services
- Video conference services (via the web)
- Services Australia agent
- Department of Veteran Affairs agent
- Information and support



Economic and business development support

- Referral services to business development and employment support services
- Facilitate business development activities, seminars and initiatives
- Business incubation support services
- Information and support
- Economic development events



Social development support

- Referral services to social support services
- Facilitate social development activities, seminars and initiatives
- Information and support



Services and products

 Social enterprise approach to provide access to services and products which have strong local demand but are not economically viable to deliver in a forprofit business model



Building community connections

- Communication strategies including our local community newsletter, website and social media
- Community social events
- Engagement with community via feedback, surveys and community group meetings

Chairperson's Report

2022-2023 was another successful year for the SBCRC, and as I celebrate my ninth year with the team, I reflect back to my first experiences with the organization, a congregation of our business community eating, drinking and networking in a relaxed CRC Courtyard environment. As I think back to the past year and each and every person who truly makes the SBCRC such a unique organisation here in Shark Bay, I am filled with pride to be involved!

In this report you will read how our programs continue to successfully serve and meet targets for our business, workforce and social community needs through familiar and new initiatives. We were able to organise and host a wide range of activities, events and information sessions as well as provide key local and government information, general assistance and offer office and technology services.

These pages are full of excitement and success stories which would not be possible without the amazing staff, volunteers, committee members, supporters and community partners. I would like to personally thank each and every one of you for your time, commitment, dedication and support over the past year. You are all AMAZING and I am so proud to be in this environment of awesomeness with each and every one of you!

We have achieved some incredible work and expanded our SBCRC brand as the local hub in our community for all forms of information and assistance yet many wouldn't realise the hidden challenges we faced. Sourcing suitable part time and casual staff to join our team in a national staff and accommodation shortage climate strained our existing personnel for a

period. Our bond and reputation with our community brought some new friends into our CRC family who are bringing with them a wealth of positive change.

Other challenges relating to provisions for staff long service leave payments and government contracts paid twice in the previous 2021/2022 financial year and another in the 2023/2024 year has contributed to the SBCRC although successfully delivering its DPIRD targets generating a financial loss over the year. Excess revenue in previous years has been used by our CRC to fund further programs but has also been saved as a reserve for future expenses and or to offset periods where the expenses exceeded income and there is a shortfall or loss. A sound movement on the committees part and a focus for the coming year.

Our Recreation Centre contract was extended and supported by the Shire of Shark Bay to 30th June 2024 providing financial security for our Centre and increased employment opportunities for individuals from our community.

Action Plan	Quarter 1	Quarter 2	Quarter 3	Quarter 4
2021/2022				
	access to State Governmer			
Patrons	202 ACTUALS	301 ACTUALS	202 ACTUALS	382 ACTUALS
receiving State	47 Jul (47G + 119I)	172 Oct (63G + 109I)	14 Jan (14G)	112 Apr (26G + 86I)
Government &	108 Aug (108G + 90I)	89 Nov (19G + 70I)	90 Feb (23G + 67I)	142 May (25G + 117I)
Community	47 Sep (47G + 97I)	40 Dec (9G + 31I)	98 Mar (32G + 66I)	128 June (60G + 60I)
Information				
300 a year				
473 to date				
(473G & 912I)				
Videoconferen	5 ACTUALS	4 ACTUALS	0 ACTUALS	0 ACTUALS
ce Services	1 July	0 October	0 January	0 April
6 a year	1 August	4 November	0 February	0 May
9 to date	3 September	0 December	0 March	0 June
Government	10hrs ACTUALS	14.5hrs ACTUALS	14hrs ACTUALS	12hrs ACTUALS
Hot Office	<u>6 bookings</u>	12 bookings	8 Bookings	<u>5 Bookings</u>
Bookings	2hrs July (1 booking)	3hrs October (3	1hr January (1 booking)	0 April
48hrs per year	3hrs August (2	bookings)	4hrs February (2	4hrs May (3 bookings)
<u>50.5 hrs to</u>	bookings)	10hrs November (6	bookings)	8hrs June (2 bookings)
date		bookings)		

	5hrs September (3	1.5hrs December (3	9hrs March (5	
	bookings)	bookings)	bookings)	
SLO 2 Local Bus	sinesses and the workforce			skills and capacity to
foster economic	growth in the local commu	nity		
	nships - 5 referrals <i>(5 busi</i>			
Commercial	7 bookings ACTUALS	7 bookings ACTUALS	10 bookings	8 Bookings
Hot Office Bookings	41 hrs 21hrs July (3 bookings)	31.5 hrs 11 hrs Oct (2 bookings)	ACTUALS 51.5hrs 19hrs January (3	37hrs ACTUALS 11hrs April (2 bookings)
10 bookings	10hrs August (2	12.5 hrs Nov (3	booking)	13hrs May (3 bookings)
per year	bookings)	bookings)	7hrs February (1	13hrs June (3
32 to date	10hrs September (2	8 hrs Dec (2 bookings)	bookings)	bookings)
	bookings)		25.5hrs March (6	
Training/Work		1 ACTUALS 1 pax	bookings) 2 ACTUALS 2 pax	1 ACTUAL 8 pax
shops		November (QR Code	1. January (Job	April (Make Solar
4 one-on-one		generator, Pizza Shop)	recruitment letters &	Eclipse glasses to sell
a year			resumes, Joblink	for business as town
4 to date & 11			Midwest	has sold out, 8 pax)
pax			2. February (Completing banking	
			forms to update	
			signatories – Mens	
T	0.407/// 0.1		Shed)	
Training/Work shops	2 ACTUALS – 4 pax 1. Bookkeeping		1 ACTUALS – 6 pax Beyond Canva	
2	Essentials with		Training, 30 th March 6	
group/standalo	Xero (14 th		pax	
ne a year	September x 2 pax)			
3 to date & 10	2. Resume assistance			
<u>pax</u>	with Joblink Midwest (15 th			
	September x 2 pax)			
Local	, , ,			1 ACTUAL - 193 pax
Initiatives				Shark Bay Fiesta (19th-
group/standalo ne				26 th May 2023 193 Pax
1 per year				119 fishers
1 to date &				36 kids fishers
<u>193 pax</u>				1 Musician
				1 DBCA presentation
				1 Quiz night 18 market stalls
				1 Sea Shantie
				Workshop
				1 Musician
				1 Headpiece
				workshops 1 Kids canvas paintings
				1 Outdoor movie
				1 High Tea
				1 Pirate Day
				1 No sew bag 1 Bingo
				1 Biggest Morning Tea
				1 Sleep & Wellness
				1 Watercolour kids
				1 Watercolour adults
				1 Fisheries Info session 1 Auction
				1 Fireworks
				1 Band
	ity members have access	to activities and initiatives t	hat create or improve com	munity connectedness
and capacity	nships - 8 referrals			
Neierral Relation	ionipo - o reierrais			

Training/Work	1 ACTUALS, 25 pax 1. Tech Time	3 ACTUALS, 28 pax	1 ACTUAL, 3pax	1 ACTUAL, 5pax
shops 6	Thursdays (25 pax	1. QR Code generator (Get Online Week –	1. Kidsafe Workshop, 25 th Jan, 3 pax	1. Tuning into teens, April-June, 5 pax
group/standalo	- 11 July, 8 August,	13 th Oct, 5 pax)	20 van, o pax	April dano, o pax
ne a year	6 September)	2. Self Portraits,		
6 to date & 61	, ,	Seniors Week – 9th		
pax		Nov, 15 pax)		
		3. Wood burning		
		(Seniors Week – 11 th		
T	40 4071141 0	Nov, 8 pax)	40.4071141.0	40.4071141.0
Training/Work	42 ACTUALS	19 ACTUALS	18 ACTUALS 1. Pairing a bluetooth	16 ACTUALS 1. Filling in Shire
shops 50 one-on-one	 Using new phone - July 	Forwarding emails to the UK	Pairing a bluetooth speaker	Filling in Shire forms & emailing
a year	2. Removing	2. Connecting a home	2. Setting up email	back
95 to date &	unwanted apps	phone	account	2. Connecting to
95 pax	3. Recharging IPad	3. Backing up &	3. Applying for a NSW	Facebook on an
	SIM	updating forms	birth certificate	арр
	4. How to Facebook	4. Online shopping	4. Finding you	3. Ipad set up
	5. How to recharge SIM	5. Activating SIM	MYGOV ID	4. Setting up new
	6. Reconnect Telstra	6. Connecting Ipad to WIFI	5. Recharge phone with a voucher	phone with SIM 5. Turning silence off
	app to Ipad	7. Fwd emails	6. Creating a myfiles	6. What is Microsoft
	7. Setting on MyGov	8. Fwd emails	app on a phone	office
	on tablet	9. Activate credit card	7. Checking if emails	7. Discuss
	8. Photo assistance	10. Finding photos in	are legitimate	Facebook/Ipad
	9. Laptop issues	gallery using	8. Changing	issues
	10. Booking bank	messenger	Facebook	8. How to download
	appointments online	11. Reset Facebook password	passwords 9. Shaye Brennan	an app from Google Play
	11. Phone settings &	12. Inviting new admin	tech	9. Assist to get a USI
	storage	to Facebook page	10. Dave Pearse tech	number
	12. Making cards	13. Identifying email	11. Removing apps off	10. Paypal on phone
	online	scams	phone	11. Recharge Boost
	13. Sending photos via	14. How to log into	12. Removing apps of	mobile
	messenger	facebook	phone	12. Change Google
	14. Phone assistance - August	15. Making calls and accessing	13. Checking email to see if a scam	Accounts to download an app
	15. Fuel card activation	messages on new	14. Logging into Elgas	via playstore
	16. Online banking	phone	account & cancel a	13. How to delete
	help	16. Avast antivirus	gas bottle	Google history
	17. Activating &	subscription	15. Activating a bank	14. Changing phone
	installing SIM	cancellation	card	from SOS provider
	18. Activate bank card online	17. Setting up for Zoom conference	16. Restart & updates 17. How to install	15. Deleting popups on Androids
	19. Finding COVID	18. Muting microphone	antivirus software	16. Adding people to a
	certificate on phone	19. Chatting on side in	18. How to access first	Whatsapp group
	20. Telstra app install	Zoom meeting	aid training online	', 5 '
	21. Activating Telstra			
	SIM			
	22. Updating Facebook profile picture			
	23. How to make calls			
	using messenger &			
	save contacts			
	24. Setting up new			
	phone			
	25. Lodging Optus			
	complaint online			
	26. SD Card Formatting			
	27. Activate bank card			
	28. Assist with email			
	recovery			
	29. Resume writing			
	30. Retrieve voicemails			

	 31. Copying photos from phone to USB 32. Resetting email password 33. Recharge using online Optus 34. Using Whatsapp 35. Retrieving ringtone on phone - September 36. Resetting passwords 37. QR Codes 38. Using a mobile phone 39. Deleting adds off phone 40. Using Facebook Buy Sell Swap 41. How to reset passwords 42. Where to find 		
	version of operating system		
Information	3 ACTUALS, 28 pax	2 ACTUALS, 31 pax	
Sessions	1. ScamNet	1. Ngala parenting	
4 per year	presentation (14 th	session (18 th Nov, 6	
5 to date & 59	Sept x 20 pax) 2. Cyber Update:	pax) 2. International Day of	
<u> </u>	Keeping Safe	People with a Disability	
	Online (9 th	- One Eye One Ear No	
	September x 2 pax) 3. Fisheries Public	Worries (3 rd Dec, 25 pax)	
	Consultation (23 rd	μαλ)	
	September x 6 pax)		
Local	1 ACTUAL, 19 pax	3 ACTUALS, 105 pax	1 ACTUAL 146 pax
Initiatives group/standalo	Friendly Hub (ongoing,19)	1. Children's Week – (22 nd Oct, 56 pax)	Youth Week (14 ^{th,} Apr, 146pax)
ne	(origoing, ro)	2. Halloween friendly	1-τοράλ)
3 per year		map – (31st Oct, 9	
5 to date &		house/bus.)	
<u>270 pax</u>		3. Seniors Community calendars (40)	



Thank you

Claire Harrower

Chair

Manager's Report

Our main government supporter the Department of Primary Industries and Regional Development (DPIRD), renewed our contract model of funding which will expire on the 30th June 2027. Thanks to the support of our regional community we are in a position to continue to deliver community resource network services.

The service level outcomes at this stage off contractual funding continue to be achievable and realistic business, workforce, community/social and community information outcomes.

Planning has proven critical for our CRC, especially when working on community and economic development opportunities. By engaging in strategic planning, our team has been able to identify our goals, assess available resources, and develop a roadmap to achieve success. This process has allowed us to align our activities with the needs and aspirations of

the community, fostering positive relationships and sustainable growth whilst meeting contractual service level targets. Additionally, effective planning has enabled us to anticipate challenges, mitigate risks, and make informed decisions, ultimately maximising the potential for success in our endeavors.

Community engagement in service level outcomes continued to show positive attendance results. Our CRC made an effort during this time to participate in numerous other activities, training and opportunities which included;

Information Services

- Inscription Post newsletter
 - o Printed monthly 100 issues
 - Available free online on our website
- Maintaining Social Media on Facebook
 - Shark Bay Community Resource Centre page (1,047 followers)
 - Shark Bay Buy Sell Swap page (4,213 members)
 - Shark Bay Fiesta event page (1,979 members)
- Community noticeboards including Charlie Sappie Park
- Website (4,697 visits this year)
- Trades, Services & Community group guide

Governance

- 17 staff employed on a part time or casual basis
- Monthly Australian Taxation documents checked and lodged by accountant Shellborough Accounting – BAS & IAS
- Annual audit completed by Letizia Palmer chartered accountants
- Assets/Insurance list updated
- Long Service Leave entitlements calculated and being used by staff
- On-going training as required
- 21 volunteers assist our CRC on our committee or at events
- 2 secondary work experience students from Shark Bay School and Denmark Agricultural College

Recreation Centre

- Programming
- 10 staff capable of assisting and supervising sports programming
- Equipment maintenance and replacement
- Cleaning register
- Emergency evacuation register

Contracts

- Recreation Centre management contract with Shire of Shark Bay (5,297 people)
- Fisheries licensing (104 pax and 349 enquiries)
- Services Australia (260 people)
- Department of Veteran Affairs (13 people)
- Be Connected (186 people)

Events

- Seniors Xmas luncheon (Shire requested our assistance)
- Friendly Hub Xmas luncheon
- Kindy Gym Xmas partv
- Weekly gatherings

Grants

- Volunteering WA \$5,000 (volunteer recruitment banners)
- Get Online Week \$1,000 (Be Connected) – QR Code

- The Friendly Hub
- Tech Time Thursdays
- Children's Week \$1,000 Meerilinga nerf challenges, self portraits, bubble ball soccer
- Seniors Weeks \$1,000 (COTA) + \$200
 Shire games & wood burning
- International Day of People with Disability \$1,000 – guest speaker talk
- Recfishwest Community Grant Program – Round 13 - \$5,000
- Kindy Gym Xmas grant Shire \$2,469
- Youth Week 2023 Paint Wars \$2,517.41 – Department of Communities
- National Volunteer Week \$1,000 Outdoor movie Shinema
- Significant Event Grant Shire of Shark Bay \$8,000 – Shark Bay Fiesta
- Gascoyne Development Commission \$500 – Shark Bay Fiesta

Fundraisers

- Shark Bay Fiesta
- Market stall food at Winter markets
- Show bags x 200
- Pop up Shop for local organisations & individuals (33 transactions)
- Containers for Change
- Donation tin on CRC counter
- Eclipse selling solar viewing glasses

Recycling

- Close the Loop used toners & cartridges (6.24kg diverted from landfill)
- Lids 4 Kids (bottle-tops)
- Bread tags
- Household batteries
- Mobile phones
- Egg cartons/boxes (for crafts at Recreation Centre)
- Shredded paper
- Containers for Change

Donations / Sponsorship

- Community calendars Seniors xmas qift
- Raffle items for Shark Bay P&C
- Secretarial assistance for new group wanting to establish – Men's Shed
- Biggest Morning Tea and Pirate Day fundraisers – proceeds donated

Community appointments

- Representation on Local Emergency Management (LEMC) Committee
- Representation on Community Advisor Board (CAB)
- Shire Councilor on our committee
- Shire Community Development Officer on our committee

Other milestones and accomplishments achieved over the course of the year by our committee and staff for professional development have included;

- Services Australia online training
- Community Consultation NIAA (1 staff)
- Beyond Canva Training (4 staff)
- Sports Forum (2 staff)

The guidance and experience of our management committee has been critical this

year. Thank you for your support as the approach taken to making decisions and planning has been greatly appreciated by all our staff and myself in a managing position. I would

also like to thank my staff and volunteers for all their hard work, dedication and passion to the Shark Bay CRC.

Thank you

Jamie Burton - Executive Officer

Year in Summary



1385

People provided government and community information



18

Workshops delivered



10,605

Overall services we provided to individuals in our community



11

Successful grants received



17

Local people employed



21

Volunteers engaged



5,297

Engaged to Recreation Centre activities



31

Hot office bookings



71

Collaborations with other community groups & businesses



95

One-one-one IT training sessions provided

Government Services

With Denham located 408km from our nearest regional center Geraldton, and 827km from the state capital Perth, it can be a challenge for local residents to access state government information and services and this is one area our CRC has been able to assist with.

Government Access Point

Via our Government Access Point, we provide free access to online and print resources related to local and state government agencies, as well as a selection of relevant nongovernment organisations which community support services. This service enables clients with a lack of internet access to government navigate websites information without having to travel or wait in queues to speak to a call center officer. In 2022-23 we supported 473 individuals needing to access the government information access service and 912 clients accessing nongovernment community support services.

Videoconferencing Connections

Our videoconferencing suite is modern and well appointed, allowing Shark Bay residents and visitors the ability to connect with service providers in other locations to access support. In 2022-23, 9 video conference sessions were booked, with the services allowing access for job interviews, training, webinars as well as court appearances.

Services Australia

Our private Services Australia agency area allows Centrelink, Medicare and other customer's connection with this agency for support in relation to payments and obligations via a phone, computer access and fax machine. With the support of the Carnarvon and Geraldton Services Australia Offices, our CRC was able to encourage the mobile travelling Services Australia truck to assist with queries in our community. In 2022-23 we welcomed 260 users gain access to this service in our Centre.

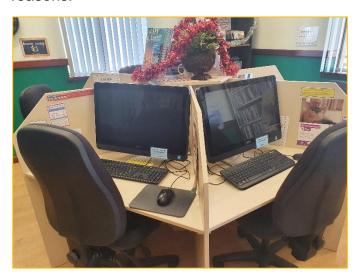
The Good Things Foundation

The Good Things Foundation continues to provide funding and equipment for computers

and other technology, which can be used by any Australian over the age of 50 free of charge. This service also provides training facilities and packages used to assist seniors with how to use digital technology. Regular training sessions are held and advertised at the CRC as well as grant applications applied for during Get Online Week. In 2022-23, 186 seniors accessed these computers and required assistance with their devices as recorded through the implementation of our Tech Time Thursday training program.

Department of Veteran Affairs

The Department of Veteran Affairs contracts the Shark Bay CRC to display stocks of their DVA forms, brochures and other information products as well as respond to simple enquiries, allow access to telephone and fax facilities for any clients for free. In 2022-23, 13 individuals accessed DVA services from our CRC. We feel this number is diminishing annually as Veterans are relocating to larger communities for medical reasons.



Computers that can be accessed for a variety of services including for Government Information.

Economic and Business Development Support

SLO2 – Local businesses and the workforce have access to activities and initiatives that improve skills and capacity to foster economic growth in the local community.

The Shark Bay CRC continues to be contracted by DPIRD to deliver 4 one on one training sessions with businesses and or those seeking employment/returning to the workforce as well as 2 group training sessions.

Local menus and events are typically all advertised by print means in and around our community. The PDF or JPEG of these events or menus are often uploaded onto social media sites for advertising purposes as a link which can be accessed if you were interested or seeking the information. Should there be any print errors or changes required for example, the original document would need to be fixed and reprinted adding additional costs onto businesses or event organisers.



VISIT THE SHARK BAY
COMMUNITY RESOURCE ENTIRE
TO LEARN MORE
Visit Field Servector
9948 1787

Source of Cool Things
Good Things
Foundation Australia

Shark Bay CRC staff applied for Get Online Week funding through the Be Connected network to work with our community to encourage knowledge and use around QR (quick codes response codes). This technology is

becoming

increasingly popular in larger regional or city areas. It was during this time our local Shop manager was luckily in our Centre and overheard the discussions amongst our staff as we planned our Get Online Week activity and thought it was a fantastic idea she could adapt into her business to make life easier.

Our team worked with her one-on-one to explain all the details regards QR Codes, provided examples of other restaurants who are using the system down in Perth, registered their business for a QR Code subscription so they could create their own QR code which links to documents they wanted to share with the public (eg. menu).

The Cafe now has on their front door a QR code that directs any patrons to their online menu. It has saved their shop a considerable amount of money as often their menus are used once and disposed of and is ever changing due to the limitations and supply of goods for their menu. The QR Code allows for quick response changes at the click of a button and the printing and displaying of one QR Code rather than supplying 100 printed menus. Happy customers!

After the Cafe started using the QR Code we can advise our local Shark Bay Speedway Club has now adopted the same idea and technology for use at their monthly race season meets. Volunteers at the Speedway Club are now advertising their event programs by providing a printed QR Code displayed around their events

area (on the back toilet cubicle doors. near canteen menu etc), saving the Club considerable money as they no longer have to print out as manv publications previously. Saving money for the Club just like its saving money for the Cafe.



The down side to this new technology is the loss of printing income the SBCRC now receives. We previously printed these menus and event programs.

Local initiatives that foster economic growth in our local community continue to be regarded as important practices our CRC wants to be a part of. In 2023 the Shark Bay CRC run the Shark Bay Fiesta a week long community event on our Denham foreshore.

The event was successful, attendance figures were extremely popular over the weekend due to lovely warm weather and the calm Denham waters as a backdrop during our outdoor events on our foreshore. A profit of just over \$1,084.89 was made however this figure does not take into consideration any staff wage costs associated with the event during the week.



The event welcomed around \$75,864 worth of income into the CRC. We are thrilled with the success of the event especially the documented financial rewards our local community groups received fundraising at the Fiesta. Reports of finances and participation results back from community groups and activities include but are not limited to:

- \$2,970 of funds were raised through catering and a raffle to assist with travel costs for local student Kealee Poland to participate in her WA State Basketball team adventures
- Shark Bay P&C Association \$1,697.72 from a money board and catering lunch and dinners
- Shark Bay Bowling, Sport & Recreation Club took \$407 from bar sales at the bingo event held in their Club
- locally well known chefs/cooks Katrina Steadall & Lisa Storman cooked up a storm for the 85 people who attended the classy High tea ticketed event with a strong trio performing (all who are performers from the Perth Symphony Orchestra)
- Shark Bay Arts Council made and sold 12 headpieces for the High tea with an additional 3 sold on the day clearing \$150 for their group
- the Cancer Council Biggest Morning tea cancer fundraiser raised \$458.50 with a special thanks to Lisa and Pedro for kindly donating plant prizes for an additional fundraiser raffle
- \$109.80 was raised on our Pirate Day fundraiser at our local Kindy Gym

- session which has all been donated to the official Pirate Day fundraising group raising funds to support childhood brain cancer research
- \$390 was raised for a Real Futures Youth Program in our community at the community market day





Reports back from workshops and events attended included and welcomes;

- 30 kids to create and paint their own canvas painting
- 88 adults attended the High tea across a range of ages
- 22 registered to the adults watercolour workshop (limited spaces were available and many had to be turned away)
- 22 kids & parents joined in for the kids watercolour workshop
- 17 attended the sleep & wellness presentation and discussion run by members from the Red Cross
- 37 competed in daily fun challenges (the vast majority being children/teenagers)

- 277 people experienced the virtual reality RAC Rescue helicopter experience
- 8 joined in the Sea Shantie singing workshops
- 7 made their own no sew bags
- 57 attended the Outdoor Cinema for National Volunteer Week (the movie was rated M which attracted a older audience)
- over 15 markets stalls were selling produce over the weekend
- over 800 meals were served from the catering area
- 119 fishers registered across 42 boats who were all leant their own fishing catch scales and catch bags to document their catch and return fish
- 36 children participated in the kids catch
 & release fishing competition and
 Recfishwest fishing practices clinics
- 103 attendees participated in the quiz night across 14 tables
- 12 ladies engaged in headpiece one on one creation sessions.



Grants and financial assistance we received which assisted with event expenses included;

the Shire of Shark Bay (\$8,000)

- Gascoyne Development Commission (\$500)
- Volunteering WA (\$1,000)
- Recfishwest (\$5,000)
- Art on the Move (\$1,902.08)
- Real Futures (\$5,000)
- A further \$6,850 was invoiced to a variety of businesses with others donating in kind free accommodation for entertainment acts, gifted items for the community auction and fundraisers or leant equipment such as catering marquees, outdoor stages, fridges etc to assist with the running of the event.



Our meeting room continues to be a well-supported venue space as an alternative to the local Shire's larger multipurpose room facilities. 31 bookings were received to accommodate 50.5 hours and the needs of Government organisations including the Shire of Shark Bay, Department of Justice, Consumer Protection, and the Gascoyne Development Commission. Commercial operators also rented the space for 161 hours across 32 bookings.

Social Development Support

SLO3 Community members have access to activities and initiatives that create or improve community connectedness and capacity.

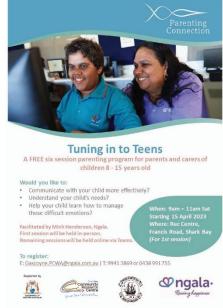
The Shark Bay CRC is proud of our commitment to the provision of social services and support in our community. In 2022-23 we are proud to have continued this tradition and consider it a strength of ours in our community.

This year we've run a vast array of workshops, initiatives and events that have been well received in our community. One event focused on our local youth. There are currently 82 children in our local Shark Bay School, with students varying in ages from kindy to year 12. High school students participate in School of Isolated Distance Education (SIDE) which is not normal classroom learning but online sessions, talking to their teachers using headphones over the internet. With 21 high school children enrolled at the school there is a similar number leaving the community to board away for schooling in either Geraldton or Perth.

Being a predominantly retired community means there is limited support for youth and families as there are just not the numbers to sustain sporting competitions or have service providers living and operating in our community. Support services are mainly based in Carnarvon and Geraldton locations and visit the community at varying times. Social issues amongst our teenagers are increasing and becoming a concern and include unacceptable behaviours, alcohol and drug influences, sex and others topics our parenting community have being doing their best to tackle alone.

Our Shark Bay CRC team over the years has developed a rapport with the crew from Parenting Connect and Ngala based in Carnarvon. Previously they focused most of their topics on younger children however with the increase in concerns from parents of teenagers because of the change in their children's behaviours, we created a Tuning into Teens 6-week workshop. This weekly session, was either held in person or by online means, supported parents to provide educational material on adolescent's emotional development and methods to support and connect with them. It also identified that parent's experiences weren't necessarily

singular and others were going through the same issues or had the same concerns. Some parents hadn't even had any challenges yet, however were preparing themselves



for the teenagers years and working towards finding techniques so they are prepared in the future.

At the completion of the sessions, it can be noted that those parents who participated are often seen socially hanging out together in our community. A bond was developed, a social, safe support network was created where they don't feel judged and they can call each other to ask opinions or advice. These parents are now participating more support in interacting with their kids socially in the community (squidding at the jetty together, playing one on one basketball games etc) and the behaviours and language of some of the children has definitely improved as a result.

For the first time since his primary school years, one youths parent advised her son had received his first merit certificate at school in over 6 years for his improved behaviour.

Our contract to manage the local Recreation Centre with the Shire of Shark Bay was due to expire in June 2023 however was extended thanks to the support of the Shire Council for our organisation to continue to offer the service annually until 2024. At this time it legally must be submitted out to tender. In addition to be awarded the contract, the Shire also allocates funding of \$3,000 annually to replacing equipment, costs associated with washing

sports equipment and clothing and purchasing new art and craft supplies.

This annual contract is guaranteed financial security for the Shark Bay CRC and the capacity to continue to offer employment to 17 staff on casual or part time contracts. Our team was able to engage with 5,297 people at the venue including both locals and tourists.

As per the previous year, the Shark Bay CRC was contracted by DPIRD to deliver 50 one-on-one training sessions. We are thrilled to report we could assist with 95 training sessions which has improved community connectedness and capacity. Our staff continue to remain overwhelmed with the number of one-on-one training sessions we are currently asked to offer, as the CRC seems to be the place everyone is referred to or seeks out, to ask for help regards absolutely anything.

The majority of one-on-one training sessions have been held with seniors and have been pop up training sessions, as the customer requires assistance. During the 2022/2023 we were able to assist with a variety of on-on-one training and this included but was not limited to;

- Deleting google search history
- Activating SIM cards
- Using Facebook
- Recharging phone credits
- Checking if emails are legitimate
- Using Bluetooth to pair to devices

The Shark Bay CRC was contracted with DPIRD to host 6 standalone training and or workshops in the community. We welcomed 6 throughout the year which accommodated 61 people. To engage with our seniors, we held several Seniors Week activities which included painting self-portraits and wood burning.

Sketching and drawing self-portraits was well received. Participants decided not to do their own portrait but draw or paint someone else who was in the room. Laughter rang out through the room all morning. We found out that there's some very talented senior artists and some who are still training to be one. Every portrait completed, was easily identified along with lots of banter and entertaining comments.

A visually impaired gentleman advised "I hope you like my blank canvas as its my ghost shadow and I didn't have to use an eraser too much".

Wood burning welcomed a very different seniors crowd of 8 participants. It was new craft activity that they had not been exposed to before and everyone enjoyed themselves. Those in attendance created their own designs and transferred their design onto wooden serving platters. One lady who attended in her gofer, loved it so much, she actually did two platters and has asked if we can have more activities like these throughout the year. Since this activity finished she has asked if she can borrow a wood burner and is now practicing at home creating other items.

In an effort to tap into a medium in our community out of our comfort zone, the Shark Bay CRC team organised an information evening to celebrate and focus on topics in regards to International Day of People with a Disability. Funding was secured to fly and accommodate a guest speaker to visit and meet with our community.

We were lucky to secure Joel Whitwell, a WA country boy who was born with a facial dysfunction which resulted in having only one eye and one ear at birth. Joel visits schools, attends functions and community events and has written his own book and has been invited

to share his story at a world level - a Ted Talk.

He shared with us his journey and discussed love, support, equality



and resilience in a information session. It was empowering for those who attended and identified there was nothing out of reach if you just believed and tried.

Services and Products

The Shark Bay CRC management committee and staff always try and identify missing services and products from within our isolated community as a way to increase and expand the services we offer. We are open to new business opportunities and partnerships that we may be able to make available to our community as well as to generate an income stream to reinvest into other aspects of our business. We ensure that our management committee has a sound understanding of the communities wants, and representatives cover a variety of industries, training and demographics to ensure we meet everyone's needs. We continue to source suggestions from residents with ideas for business opportunities, areas lacking assistance or those needing attention for our area.

Services & Products Inco	ome 2023 (ex GST)
Bank Interest	\$2,450
Binding	\$121
Books & DVDs	\$2,049
CD Burning	\$10
CRC Activities – Grants	\$11,380
CRC - Events & Activities	\$3,184
CRC - Fiesta	\$65,319
Customer orders	\$5,905
Desktop Publishing	\$657
Donations	\$600
Fundraisers	\$683
General Consumables	\$3,534
Graphic Design	\$112
Guillotining	\$98
Inscription Post	\$3,759
Internet	\$19
It Assistance	\$114
Laminating	\$1,103
Membership	\$1,718
Photo Printing	\$236
Pop up Shop sales	\$633
Power	\$75
Printing/photocopying	\$7,999
Rec Centre Kiosk	\$3,671
Room hire	\$4,353
Scan/Fax/Email	\$494
Stationery	\$121

The Shark Bay CRC for the second year was the sole organiser of the Shark Bay Fiesta and welcomed a \$65,319 from sales, sponsorships and takings for the week-long event. The expenses for the event totaled \$59,464 however this is not an accurate figure as the fireworks invoice for example was received and paid in the following years finances. This event will continue annually and is an economic activity our Centre will continue to organise.

We have welcomed an increase in room hire rental income thanks to the support of visiting specialists Gascoyne Chiropractic using the room fortnightly. As the Shark Bay CRC is a Services Australia agent, having the Real Futures team hire a room permanently to meet with individuals on Services Australia payments is accommodating and easier for clientele.

The Inscription Post newsletter is a specialised service we deliver as a monthly A4 publication made available as print or online. There continues to be a decrease in the number of paper issues purchased and an increase in downloads of the publication from our website. Advertising income has also declined as we find trades and services overwhelmed with workloads and aren't relying on print advertising to promoting their business.

Printing, photocopying, laminating, scanning, faxing and emailing continue to be identified as the most demanded and needed secretarial service our CRC offers. The most profitable specialised service is our book and DVD exchange with takings of \$2,049. Expenses associated with this service is extremely minimal as it only requires staff time to price and place books in alphabetical order on the book shelves.

General Consumables sold by the CRC typically include USB devices, flares and other information technology equipment such as keyboards and mice. As we assist to deliver fishing licensing and information services to the community, having access to flares has proven beneficial. Out of date flares are also collected and given to the Department of Transport team to safely dispose of.

The Shark Bay CRC makes a commission of 15% off the sale of every Pop up Shop item.

Building Community Connections

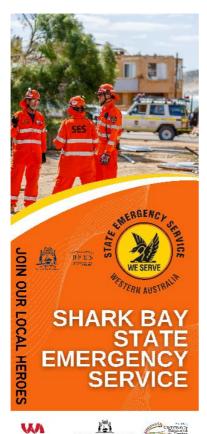
The Shark Bay CRC plays an important role in the community of Shark Bay, ensuring residents in our Shire are kept up to date with information, happenings and achievements in our local community.

In an effort to increase awareness and promote volunteering, our team applied for grant funding through Volunteering WA to create, print and display 16 street banners which will be hung on our Denham foreshore main street, Knight Terrace. Each banner was to include an image of a local Emergency Service or community group incorporating any funding branding and logos. Each would include a inspiring message encouraging viewers to become a volunteer, encourage greater diversity and clarity in volunteer roles and to value its benefits of helping our community in any capacity.

Current Shire banners measured 1000mm x 2340mm in size and would need to reflect these dimensions in our design. Our local Shire supported our application and approved the banners being hung on their display poles along the foreshore at various times for a length throughout the year.

The project took longer than anticipated due largely the number of organisations involved as well as the lack of group meetings to discuss, make changes and approve their banners over the Christmas New Year period. However, as a result of the funding the Shark Bay CRC was able to achieve the following outcomes for our community;

Community



members increased their awareness of the

- importance of volunteering and the volunteering sector more broadly.
- Community members increasingly accessed and applied for volunteering opportunities.
- Community members from diverse backgrounds were encouraged to engage with volunteer service organisations.
- Community members have increased confidence to engage with the volunteering sector, now and/or into the future.



Above: The final banner designs

We continued to produce a A4 monthly community newsletter publication known as the Inscription Post. It is made available in print edition for \$2 as well as digitally by accessing the free PDF document on our website. The presence of the publication online is becoming increasingly popular due to the ease of access and reference. Current website visits documented during the 2022/2023 totaled 5,114 an increase of 1,037 from the previous year with the vast majority accessing this newsletter and community events.

The Inscription Post publication is uploaded online monthly to our Shark Bay CRC website and its online availability is advertised on local Facebook pages including Shark Bay Buy Sell Swap, Shark Bay News & Views, Everything Shark Bay, Denham Community

Discussion, The Loopies and our own Shark Bay Community Resource Centre page.

Social media continues to prove its a viable form of advertising in our community and the Shark Bay CRC continues to maintain and monitor the local Shark Bay Buy Sell Swap page with 4,213 followers. Our own Shark Bay Community Resource Centre business page has 1,047 followers and the Shark Bay Fiesta page promotes to 1,979 followers. This form of advertising is free, instant and popular. The management committee of the Shark Bay CRC continues to maintain a page policy with regards to the use of the page, to ensure it is kept positive and informative which is monitored by nominated Shark Bay CRC administrators.

Our CRC continues to participate in the Local Emergency Management Committee (LEMC), which meets quarterly to discuss handling emergency situations in our community. As we continue to be a central hub of the community and producing the local newsletter, our role to provide any emergency accurate information to our community is critical on this committee. Because of this we have also been asked to join a Community Advisory Board who meets regularly with Shire community development representatives as well as Real Futures staff who work to engage with the unemployed and get them back in the workforce.

Other local initiatives have included;

- Continuing to maintain a local trades and services guide
- Recycling items including bread tags, bottle lids, mobile phones, toners, cartridges, household batteries and Containers for Change bottles;
- Community calendars for our seniors;
- Weekly morning tea sessions known as the Friendly Hub on Wednesday's
- Assisting Shire with our expertise to coordinate community events including; Seniors Xmas Luncheon
- Selling tickets for community groups to events; Melbourne Cup Calcutta
- Fundraising activities included; Pirate Day, Biggest Morning Tea, showbag

sales, containers for change recycling, catering at events, and in office donation tins.

We have been thrilled to finalise our 2022/2023 year with two awards which



recognize the achievements of our CRC team. Our local Shire of Shark Bay awarded us the Community Event of the Year award for the Shark Bay Fiesta at the Australia Day celebrations. Awarded as a recognition of supporting our community and its economic development.

The second prestigious award we received recognises our Centre for demonstrating effective community-led development practices, contributing meaningfully to a stronger, healthier, more inclusive local community. This Carmen Lawrence Award is given by Linkwest and was in relation also to the Shark Bay Fiesta event. An amazing achievement for our team of volunteers and staff.



Our Team

Management Committee

Our Management Committee is comprised of nine enthusiastic and positive community representatives and a Shire of Shark Bay appointed Councillor. Their contribution to the organisation is greatly appreciated. The committee's guidance and governance ensures that our CRC continues to grow and make a difference in the community.



Sharyn Burvill Vice Chair

- CRC Committee since 05/10/2016
- Worked as Executive Managers in various positions at WA Shire
- · Active community volunteer
- Data entry experience



Julie Robins

Committee Member

- CRC Committee since 01/10/2014
- Retired
- Local Australia Day Active Citizenship winner
- Seniors home care and disability Worker
- Experience working with clients from different ethnic backgrounds



Michelle Finali

Shire appointed – Community Development Officer

- CRC Committee since March 2022
- Active community & committee member
- Office based working background



Claire Harrower

- CRC Committee since 23/06/2014
- Qualified Early Childhood teacher
- Active community & committee member
- Qualified Scuba Diver
- Sporting coach
- Qualified swimming instructor
- 2020 Australia Day Active Citizenship winner



George Livesey

Treasurer / Secretary

- CRC Committee since 05/10/2016
- Retired
- Active community & committee member
- Gardening experience
- Background in sticker/sign printing
- Acting Santa/elf experience



Tegan Tomshin

Committee Member

- CRC Committee since 03/12/2022
- Active community & committee member
- Office based working background



Sherry Baker

Committee Member

- CRC Committee since 27/11/2021
- Social worker background
- Skilled in arts & crafts
- Active community & committee member



Ashleigh Buchholz

Shire appointed – Community Development Officer

- CRC Committee since 26/07/2021 March 2022
- Qualified graphic designer
- Shire Community Development Officer
- Has experience in large tourism and hospitality locations



Dave Harrower

Committee Member

- CRC Committee since 25/10/2020 - 3/12/2022
- Qualified Electrician
- Active community & committee member
- Sports enthusiast
- Father to young children
- · Small Business Owner
- Captain Volunteer Fire &



Fay Castling

Committee Member

- CRC Committee since 27/11/2021
- Ambulance Officer
- Local Australia Day Active Citizenship winner
- Active community & committee member



Peter Stubberfield

Shire Councillor appointed position

- Appointed by Shire of Shark Bay Council onto our CRC Committee - since 20/11/2019
- Shire Councillor
- Small Business Owner



Bryan Riddick

Committee Member

- CRC Committee since 25/10/2020 3/12/2022
- Qualified Primary School teacher
- Active community & committee member
- Sports and fitness enthusiast
- Nominee for Australia Day

Staff Team

Our staff team is fortunate to include dedicated and talented individuals who aim to deliver high quality service with a professional yet caring approach. This year our staff team has been keen to improve a number of internal processes to streamline the way we do business. The hard work in revising and updating our operations manual has been well worth the effort with improved consistency in the way all team members undertake tasks. Eight members of staff has moved on from our CRC.



Jamie Burton

Executive Officer

- CRC employed since -30/09/2008
- Diploma in Business
- Insurance and accounting office background
- Book keeping background
- Active committee member in numerous community groups
- Qualified swimming instructor
- Small Business Owner
- 2021 Shark Bay Speedway Club Person of the Year
- 2016 Australia Day Citizenship winner



Judith Britza (Judy)

Projects Officer

- CRC employed since -30/08/2010
- 2016 Gascoyne Trainee of the Year
- Certificate IV in Business
- Cert III Early Childhood/Education
- Certificate III in Accounts Administration
- Managed a Child Care Centre for 4 years
- Active committee member in numerous community groups
- Small Business Owner



Natalie Dul (Natt)

Office Manager

- CRC employed since -06/11/2013
- Certificate III in Business
- Qualified teacher
- Sports enthusiast & netball coach
- Animal Husbandry experience
- Certificate qualification in travel, Tourism and as a Tourist Guide
- Active committee member in numerous community groups
- 2021 Australia Day Citizenship winner



Kathryn McKay (Katie)

Projects Officer

- CRC employed since since 26/08/2020 – 30/06/2023
- Active committee member in numerous community groups
- Has a Performance and Musicology degree
- Written a book and completed research on Soviet Russia during the 1930s as part of her Post Grad degree
- General music background and has



Catriona Reynolds

Customer Service Officer

- CRC employed since since 30/03/2023
- Experienced administration assistant
- Previous experience working in schools
- Certificate III in Education Assistant
- Certificate III in business Administration



Tianna Oakley

Recreation Centre Officer

- CRC employed since -2/06/2021
- Experience in customer service/hospitality
- Aboriginal ethnicity
- Mother to young children
- Active committee member in numerous community groups
- Customer service background



Tiaza Sellenger

Casual Recreation Centre
Officer

- CRC employed since -10/06/2017
- Experience in customer service, hospitality and tourism industry
- Active committee member in numerous community groups
- Mother to young children
- Manager Shark Bay Hotel



Emma Smith

Customer Service Officer

- CRC employed 27/03/2023
- Experience in Customer Service
- Administration background
- Finance background including debtors, creditors and payroll duties

Shui Man Cheung (Viv)

Recreation Centre Officer

- CRC employed since since 07/09/2020 – 16/09/2022
- Sporting and fitness enthusiast
- Years of experience working in administration and customer service



Corina Robins

Casual Recreation Centre
Officer

- CRC employed since since 08/09/2021
- Active volunteer in numerous community groups
- Experience in customer service, hospitality and tourism industry



Latisha Browne

Casual

- CRC employed since -14/03/2023
- Experience in customer service
- Active committee member in numerous community groups
- Administration & finance background
- Small business owner

Elisa Novello

Customer Service Officer

 CRC employed since -07/11/2022 – 21/01/2023

Denise Mitchell

Customer Service Officer

 CRC employed since -28/03/2023 – 26/5/2023

Tamala Sellenger

Cleaner

 CRC employed since -07/10/2022 - 9/6/2023



Khayla Wordsworth

Recreation Centre Officer

- CRC employed since since 14/09/2022
- Environmental ranger/officer
- Customer service experience

Georgia Farquer

Customer Service Officer

 CRC employed since -24/10/2022 – 29/10/2022

Bella Parsons

Customer Service Officer

 CRC employed since -18/11/2022 – 1/4/2023

Shaun Burton

Casual Recreation Centre Officer

 CRC employed since -28/03/2023 – 30/6/2023

Our Supporters

The Shark Bay CRC is very appreciative of the support of our members, management committee, volunteers, community and other organisations. Working collaboratively with stakeholders is very important to us and we are keen to continue to grow our relationships with individuals and organisations in our community.

Government

Shark Bay CRC receives funding via contracts from the Department of Primary Industries & Regional Development (CRC operational funding as well as Fisheries licensing provisions), Services Australia, Department of Veteran Affairs, and the Shire of Shark Bay. These contracts are main sources of income for our Centre and allow us to provide a wide range of services to the Shark Bay Community.

The Shark Bay CRC acknowledges the high level of support we continue to receive from the Shire of Shark Bay in addition to the contract work offered to the CRC through the management of our local Recreation Centre. The Shire provides our premises under 2 x 5year lease agreements for minimal weekly rent of around \$110 and is always generous financially with Financial Assistance grants to offer programs, improve equipment and other implement other activities. We look forward to a continued partnership and the support of a Shire Councillor and the Community Development Officer at our management Committee meetings.

Four of our staff members that work part time for our CRC are also employed by other government organisations. These continue to reinforce and enhance already existing relationships between our organisations and include the Shire of Shark Bay, Gascoyne Development Commission, Shark Bay School and Department of Biodiversity, Conservation and Attractions.

Grant Funding Bodies

This year the Shark Bay CRC has received grants from various departments and organisations, which have allowed us to provide a greater range of activities and support to our community. They include;

- Be Connected Get Online Week \$1,000 (Be Connected) – QR Code training
- Council for the Aging (COTA) -Seniors Weeks \$1,000 games & wood burning
- Department of Communities Youth Week 2023 – Paint Wars \$2,517.41
- Gascoyne Development Commission -Shark Bay Fiesta
- Meerilinga Children's Foundation -Children's Week – nerf challenges, self portraits, bubble ball soccer \$1,000
- National Volunteer Week \$1,000 Outdoor movie Shinema
- International Day of People with Disability \$1,000 – guest speaker talk
- Recfishwest Community Grant Program (Round 13) – promoting catch & release techniques & improve fish handling practices \$5,000
- Shire of Shark Bay Significant Event Grant \$8,000 - Shark Bay Fiesta
- Shire of Shark Bay Kindy Gym \$2,469
- Shire of Shark Bay \$200 Seniors Week events
- Volunteering WA \$5,000 (volunteer recruitment banners)

Corporate Sponsors

- Batterymart Geraldton (Shark Bay Fiesta)
- Bay Lodge (Shark Bay Fiesta)
- Burton Tiling (Shark Bay Fiesta)
- CDH Electrical (Shark Bay Fiesta)
- Close the Loop
- Cellarbrations (Shark Bay Fiesta)
- Denham IGA Xpress
- Denham Paper & Chemicals (Shark Bay Fiesta)
- Edgecam Constructions (Shark Bay Fiesta)
- Erections WA Pty Ltd (Shark Bay Fiesta)

- Geoff Franz Bricklaying (Shark Bay Fiesta)
- GJ Freight (Shark Bay Fiesta)
- Grayte Maintenance
- High Grade Mechanical (Shark Bay Fiesta)
- Ingal Civil (Shark Bay Fiesta)
- Joblink Midwest
- Mac Attack Fishing Charters
- Retravision Geraldton (Shark Bay Fiesta)
- On Edge (Shark Bay Fiesta)
- Pinjarra Sandblasting (Shark Bay Fiesta)
- Real Futures (Shark Bay Fiesta)
- Shark Bay Aviation
- Shark Bay Bakery (Shark Bay Fiesta)
- Shark Bay Café (Shark Bay Fiesta)
- Shark Bay Caravan Park (Shark Bay Fiesta)
- Shark Bay Charters
- Shark Bay Fish Factory (Shark Bay Fiesta)
- Shark Bay Hotel (Shark Bay Fiesta)
- Shark Bay Mechanical & Towing (Shark Bay Fiesta)
- Shark Bay News & Gifts
- Shark Bay Pizzas (Shark Bay Fiesta)
- Shark Bay Services (Shark Bay Fiesta)
- Shark Bay Supermarket
- Shire of Shark Bay
- Summer Gysea
- Surf n Dolphin (Shark Bay Fiesta)
- Sykes Transport (Shark Bay Fiesta)
- True Value Hardware (Shark Bay Fiesta)

Community Partners

- Boolbardie Country Club
- Community Advisory Board
- Denham Crafters
- Department of Transport
- Ewaste Geraldton
- Local Emergency Management Committee
- Marine Rescue Shark Bay
- Ngala Midwest Gascoyne
- RSM Bird Cameron
- SES Shark Bay
- Shark Bay Arts Council
- Shark Bay Bowling, Sport & Recreation Club
- Shark Bay Community Men's Shed
- Shark Bay Entertainers
- Shark Bay Fishing Club
- Shark Bay Newsagents
- Shark Bay P&C
- Shark Bay School
- Shark Bay Speedway Club
- Shark Bay Youth Group
- St Johns Ambulance Shark Bay
- Useless Loop P&C
- War on Waste

Special Thanks

Volunteers, advocates & local partners include;

- Sherry Baker
- Ron Bell
- Tish Browne
- Ash Buchholz
- Shaun Burton
- Sharyn Burvill
- Fay Castling
- Brian Child
- Janet Court Gikla Dinsdale
- Julie Eason
- Jess Finnamore
- thank
- Michelle Finali
- John Garner
- Claire Harrower
- Bronwyn Hook
- Wayne Jeffery
- John Lewis
- Rosemary Lewis
- Peter & Rosyn Llewellyn
- George Livesey
- Joe McLaughlin
- Jason McFarlane
- Ron & Irene Marquis

- Ann Morgan
- Paul McGill
- Jens Mohr
- Neroli Needham
- Patricia Oakley
- Michael & Janet Parry
- Dave Pearse
- Jessica Phillips
- Kim Poland
- Trish Rao
- Julie Robins

- Tamala Sellenger
- John Senteneller
- Amber Skrjl
- Katrina Steadall
- Peter Stubberfield
- Gail Thomason
- Tegan Tomshin
- Edith Trowbrige Elizabeth Venema Bruce Wade
- Chris Warren



Treasurer's Report

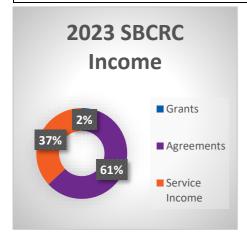
The Shark Bay CRC has finished 2023 successfully meeting all Department of Primary Industries & Regional Development's contractual obligations.

The Shark Bay Community Resource Centre income for the 2023 year total \$322,750 and expenses \$380,432 indicating a net loss of \$578,682 for our CRC. A loss we were aware of and discussed in our meetings and ensured we had reserves put aside to cover such a situation.

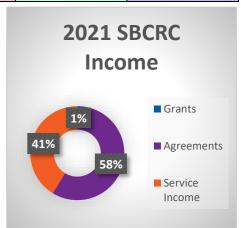
Several contributing factors resulted in the financial loss and included;

- The payment of DPIRD's fishing licensing services of \$18,000 + GST paid prior to the 30th June 2022 which was for the 2022/2023 financial year. DPIRD paid two years contributions in the 2021/2022 financial year.
- April 2022 Recreation Centre management fees were missed being invoiced and will be invoiced in the 2023/2024 year. This was around \$7,500 + GST
- Long Service leave and annual leave provisions were taken for Judith Britza which totaled around \$21,000

	2023 Income	2022 Income	2021 Income	2000 Income
Grants	\$8,000.00	\$500.00	\$3,655.00	\$6,500.00
Agreements	\$195,623.95	\$247,026.05	\$197,684.00	\$181,169.00
Service Income	\$119,126.05	\$104,769.95	\$141,398.00	\$83,215.00
TOTAL INCOME	\$322,750.00	\$352,296.00	\$342,737.00	\$270,884.00

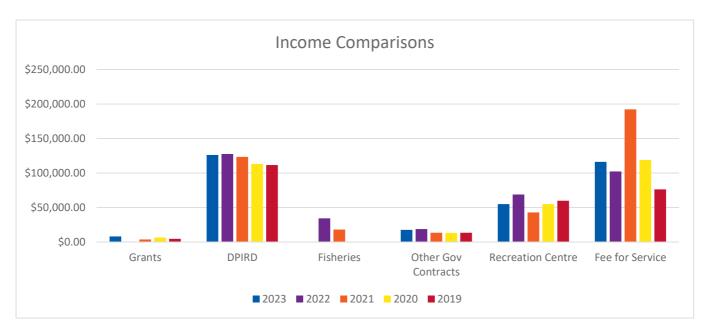






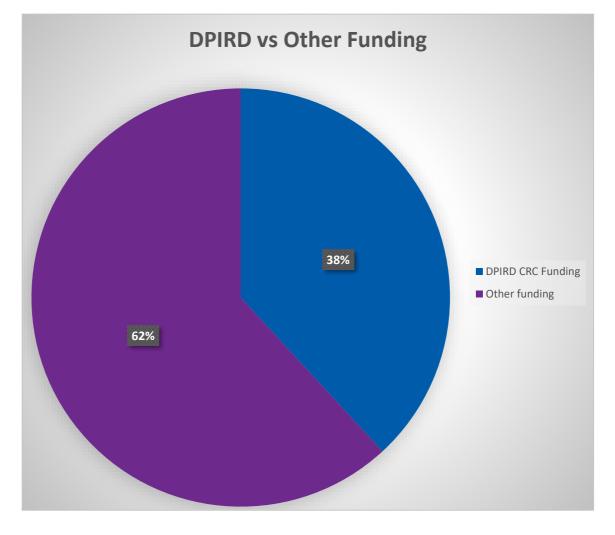
Income Yearly Comparisons (detailed)

	2023 Income	2022 Income	2021 Income	2000 Income
Grants	\$8,000.00	\$500.00	\$3,655.00	\$6,500.00
DPIRD	\$126,136.51	\$127,540.55	\$123,359.00	\$113,177.00
Fisheries	\$0	\$34,363.64	\$18,000.00	\$0.00
DVA	\$250.00	\$500.00	\$750.00	\$500.00
Services Australia	\$18,405.75	\$18,155.72	\$12,581.00	\$12,663.00
Recreation Centre	\$68,866.14	\$68,866.14	\$42,994.00	\$54,829.00
Fee for Service	\$102,369.95	\$102,369.95	\$141,398.00	\$83,215.00
TOTAL INCOME	\$352,296.00	\$352,296.00	\$342,737.00	\$270,884.00



The Shark Bay CRC was able to maintain income streams other than our DPIRD contract to ensure more than 50% of our income does not come from any one source, as can be seen in the adjacent graph. The SBCRC has been able to maintain our income streams from other funding

sources by 62%.



After the impacts of COVID prior to the 2021/2022 tax year, our financial position was revaluated to make allowances for staff annual leave, long service leave, contracts paid in other financial years and general operating expenses. Areas identified to improve sustainability resulted positively in 2021/2022 and only raised by a slight margin in 2022/2023 as we worked to reduce our non-labour costs. Considering the minimum wage across Australia was increased resulting in all staffs wages increasing, we were able to maintain only a slight increase in wages and salary expenses. Staff were encouraged to utilise time in lieu practices for working overtime rather than being paid as well as encouraging events and activities to be scheduled during working hours to reduce out of hours pay rate expenses. The rising cost of living was felt in the 2022/2023 with expenses increasing across Australia, financially recognised in our subscriptions, insurances, professional fees, uniforms, rent, repairs and maintenance expenses. Expense improvements across our operations were documented in the following areas:

- Computer expenses
- Employee amenities
- Governance support
- Pop up shop

- Printing & stationery
- Staff training & welfare
- Travelling expenses

	2023	2022	2021	2020
	Expenses	Expenses	Expenses	Expenses
Wages, super	\$223,682.00	\$217,274.00	\$255,261.00	\$211,003.00
Building, rent & utilities	\$9,230.00	\$9,095.00	\$9,325.00	\$11,418.00
Operational	\$147,520.00	\$125,110.00	\$85,292.00	\$72,675.00
TOTAL EXPENSES	\$380,432.00	\$351,479.00	\$349,878.00	\$295,096.00

Expenses Yearly Comparisons (detailed)

	2023	2022	2021	2020
	Expenses	Expenses	Expenses	Expenses
CRC operational	\$42,722.00	\$42,419.00	\$39,358.00	\$31,576.00
Staffing	\$223,682.00	\$217,274.00	\$255,261.00	\$211,003.00
Building	\$9,230.00	\$9,095.00	\$9,325.00	\$11,418.00
Events	\$75,283.00	\$50,832.00	\$9,330.00	\$6,173.00
Pop up	\$386.00	\$1,393.00	\$1,010.00	\$1,644.00
Prof Development	\$788.00	\$3,321.00	\$3,750.00	\$2,293.00
IT	\$1,728.00	\$1,930.00	\$7,209.00	\$7,710.00
Depreciation	\$26,613.00	\$25,215.00	\$24,635.00	\$23,279.00
TOTAL EXPENSES	\$380,432.00	\$351,479.00	\$349,878.00	\$295,096.00

Our expenses for all events totaled \$75,283 and predominantly reflects mostly the Shark Bay Fiesta week long economic booster event. Proceeds from events, as well as contributions from sponsorship and grant funding however covered event expenses, resulting in a small profit of \$784.89 from the Fiesta event alone. Considering staff wages are not taken into consideration of expenses for this week long event, the support of our local Shire of Shark Bay has proven critical to ensure the viability of this event unless other funding avenues can be sourced.

In the 2023/2024 the Shark Bay CRC anticipates an increase in wages and superannuation expenses as a result of staff award pay rate levels increasing annually, the superannuation increasing as well as staff taking their long service leave entitlements. Staff will continue to be encourage to accrue and utilise time in lieu for overtime worked rather than paying out overtime wages. Two staff members are entitled to their 10 years long service leave entitlements.

Other challenges in the year ahead which are notable, particularly are:

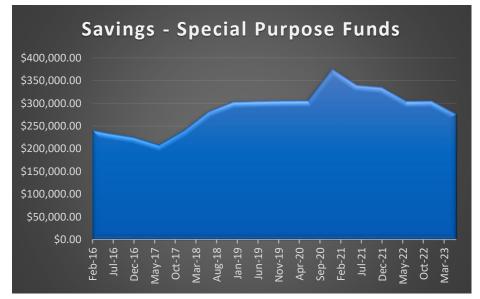
Changes to our DPIRD Fisheries contract requirements;

- Indexation increases not reflected in DPIRD contract payments;
- Recreation Centre management contract expires 30/06/2024 and must be put out to tender;
- Services Australia contract due for renewal;
- Department of Veteran Affairs contract due for renewal 2 x 6 monthly;
- Increased costs to deliver services:
- Staffing challenges as some staff taking long service leave.

With these factors in mind, we will continue to focus on maximising opportunities to improve our sustainability, through income generation as well as through cost minimisation. Areas for improvement have been identified and include;

- Department of Transport services to Shark Bay community;
- Increase fee for service pricing to reflect increase in costs of living;
- Host CRC events/activities during normal work trading hours, and on staffs normal rostered days to minimise wages costs over weekends and out of hours;
- Utilise volunteers to assist with running events to reduce staffing costs;
- Fee for service events/activities:
- Coordinating Shire community events on their behalf;
- Increased staffing and cross training of positions.

With a skilled staff and experienced committee, we are confident that our organisation is well placed to continue to grow and offer a quality service to the Shark Bay community.



Our Telenet Saver account is a "rainy day fund" account which has been rebranded to our Special Purpose Funds Account and can only be accessed by absolutely majority committee approval for nonoperational CRC expenses. Funds are reserved for special purposes which may include; to cover any financial losses, used in the event financial funding is removed or reduced by DPIRD, to assist with purchasing our own premises, staffing wages or any other items deemed

suitable and agreed upon by the Shark Bay CRC management committee.

It can be seen there was a peak in bank account balances during the end of 2020/2021 which was a reflection of a Covid Job Keeper Government funding received to assist with wages during the pandemic. However, the bank balance remains at \$275,947.26 at the 30th June 2023 which is a comfortable buffer. The SBCRC is not expecting any large impending expenses in the near future.

Financial Statements



SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Financial Statements
For the year ended
30 June 2023

SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Contents

For the year ended 30 June 2023

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SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Committee's Report

For the year ended 30 June 2023

Your committee members submit the financial report of SHARK BAY COMMUNITY RESOURCE CENTRE INC. for the financial year ended 30 June 2023.

Committee members

The names of the committee members throughout the year and at the date of this report are:

Claire Horrower (President) George Livesey (Treasurer) Fay Castling Tegan Tomshin Sherry Baker Julie Robins Peter Stubberfield Michelle Fanali

Principal activities

The principal activity of the association during the financial year is:

To provide access to computers, the internet, printing, photocopying, laminating, photo development, video conferencing and meeting room facilities, education and training and other secretarial service assistance and technology to the community.

No significant change in the nature of these activities occurred during the year.

Operating result

The loss of the Association for the financial year after providing for income tax amounted to \$(57,682).

Significant changes in state of affairs

There have been no significant changes in the state of affairs of the association during the year.

Events after the reporting date

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

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SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Committee's Report

For the year ended 30 June 2023

Environmental issues

The association's operations are not regulated by any significant environmental regulations under a law of the commonwealth or of a state or territory of Australia.

Indemnification and insurance of officers and auditors

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of SHARK BAY COMMUNITY RESOURCE CENTRE INC.

Signed in accordance with a resolution of the members of the committee:
Claire Horrower (President)
Date:
George Livesey (Treasurer)
Date:

ABN: 31 964 552 684

Income Statement

For the year ended 30 June 2023

	2023	2022
	\$	\$
Income		
Grants Received	197,164	243,312
Interest Received	2,449	164
Service Income	123,137	108,819
	322,750	352,296
Expenses		
Annual Leave	(10,934)	6,009
Auditor's Remuneration	2,450	2,400
Bank Charges	668	625
Computer Expenses	1,728	1,930
Customer Expenses	2,560	4,185
Depreciation	26,613	25,215
Donations	6	1,485
Electricity	1,253	1,790
Employees' Amenities	121	207
Events	75,283	50,832
Governance Support	2,259	2,730
Insurance	8,505	7,422
Long Service Leave	(6,738)	(5,575)
Pop Up Shops	386	1,393
Postage	452	190
Printing & Stationery	6,516	8,547
Professional Fees	984	443
Rates & Taxes	1,352	1,155
Rent	5,200	4,766
Repairs & Maintenance	8,512	5,483
Salaries & Wages	218,534	197,610
Staff Training & Welfare	788	3,321

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Income Statement

For the year ended 30 June 2023

	2023	2022
	\$	\$
Subscriptions	9,007	5,414
Superannuation Contributions	22,820	19,230
Telephone	1,425	1,384
Travelling Expenses	227	3,171
Uniforms	463	117
	380,432	351,479
Net profit (loss)	(57,682)	816
Retained earnings at the beginning of the financial year	869,528	868,712
Retained earnings at the end of the financial year	811,847	869,528

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Balance Sheet

For the year ended 30 June 2023

	Note	2023 \$	2022 \$
rade and other receivables Total current assets Non-current assets Property, plant and equipment Total non-current assets Total assets Current liabilities Trade and other payables Provisions			
Cash and cash equivalents	3	291,371	350,783
Trade and other receivables	4	25,311	33,801
Total current assets		316,682	384,584
Non-current assets			
Property, plant and equipment	5	539,317	546,856
Total non-current assets		539,317	546,856
Total assets		855,999	931,439
Current liabilities			
Trade and other payables	6	23,592	23,678
Provisions	7	20,560	38,233
Total current liabilities		44,152	61,911
Total liabilities		44,152	61,911
Net assets		811,847	869,528
Members' funds			
Retained earnings		811,847	869,528
Total members' funds		811,847	869,528

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Statement of changes in equity For the year ended 30 June 2023

	2023 \$	2022 \$
Retained earnings		
Opening retained earnings Net profit (loss)	869,528	868,712
Net profit (loss)	(57,682)	816
	811,847	869,528
Total equity		
Balance as at 01 July 2022	869,528	868,712
Profit	(57,682)	816
	811,847	869,528

The accompanying notes form part of these financial statements.

These statements should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

The financial statements cover SHARK BAY COMMUNITY RESOURCE CENTRE INC. as an individual entity. SHARK BAY COMMUNITY RESOURCE CENTRE INC. is a not-for-profit association incorporated in Western Australia under the Associations Incorporation Act 2015 ('the Act').

The principal activity of the association for the year ended 30 June 2023 is:

To provide access to computers, the internet, printing, photocopying, laminating, photo development, video conferencing and meeting room facilities, education and training and other secretarial service assistance and technology to the community.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of preparation

The financial statements are a special purpose report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 2015. The committee has determined that the association is not a reporting entity.

In the opinion of the Committee of Management, the association is not a reporting entity since there are unlikely to exist users of the financial statements who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

2 Summary of significant accounting policies

Income tax

The association is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

Revenue and other income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the Association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Interest revenue

Interest is recognised using the effective interest method.

Rendering of services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Revenue from training services is generally recognised once the training has been delivered.

Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

Cash and cash equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

Property, plant and equipment

Each class of property, plant and equipment is carried at cost less, where applicable, any accumulated depreciation and impairment.

Plant and equipment is depreciated on a straight-line basis over the assets useful life to the association, commencing when the asset is ready for use.

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

Employee benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be wholly settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits expected to be settled more than one year after the end of the reporting period have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may satisfy vesting requirements. Cash flows are discounted using market yields on high quality corporate bond rates incorporating bonds rated AAA or AA by credit agencies, with terms to maturity that match the expected timing of cash flows. Changes in the measurement of the liability are recognised in profit or loss.

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

Impairment of non-financial assets

At the end of each reporting period, the association determines whether there is an evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the assets is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

		Note	2023 \$	2022 \$
3	Cash and cash equivalents			
	Bankwest Cheque Account		10,548	41,566
	Bankwest Telenet Saver Account		275,947	304,508
	Cash Drawer		93	255
	Petty Cash		474	700
	Salary Sacrifice		4,309	3,754
_			204.274	250 702
4	Trade and other receivables		291,371	330,783
4			291,371	350,783
4	Trade and other receivables Current Trade Debtors			
4	Current Trade Debtors		17,962	8,371
4	Current		17,962 1,720	8,371
4	Current Trade Debtors Sundry Debtors GST Paid		17,962	8,371 20
4	Current Trade Debtors Sundry Debtors GST Paid Superannuation payable		17,962 1,720	8,371 20 - 8,803
4	Current Trade Debtors Sundry Debtors GST Paid Superannuation payable Superannuation Salary Sacrifice		17,962 1,720 4,452	8,371 20 - 8,803
4	Current Trade Debtors Sundry Debtors GST Paid Superannuation payable		17,962 1,720 4,452 - 400	8,371 20 -

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

	Note	2023 \$	2022 \$
5 Property, plant and equipment			
Property improvements			
Property Improvements		682,578	682,578
Less: Accumulated Depreciation		(184,679)	(167,614)
		497,899	514,964
Plant and equipment			
Plant & Equipment		46,522	46,522
Less: Accumulated Depreciation		(45,988)	(44,105)
		534	2,417
Office furniture and equipment			
Office Furniture & Equipment		91,778	72,704
Less: Accumulated Depreciation		(50,894)	(43,229)
		40,884	29,475
		539,317	546,856
6 Trade and other payables			
Current			
Shark Bay Stingrays		1,071	1,271
Bendigo Credit Card		(3,082)	(2,463)
GST Collected		11,674	11,827
Superannuation payable		6,082	¥
PAYG Withholding Payable		7,847	13,043
		23,592	23,678

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Notes to the financial statements For the year ended 30 June 2023

7 Provisions	Note	2023 \$	2022 \$
Current			
Provision for Annual Leave		8,185	19,119
Provision for Long Service Leave		12,376	19,114
		20,560	38,233

8 Events occurring after the reporting date

No matter or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the association, the results of those operations or the state of affairs of the association in future financial years.

9 Retained earnings

	811.847	869,528
v	90 EG 56	
Net profit (loss)	(57,682)	816
Retained earnings at the beginning of the financial year	869,528	868,712

10 Statutory information

The registered office and principal place of business of the association is:

SHARK BAY COMMUNITY RESOURCE CENTRE INC. 67 KNIGHT TERRACE, DENHAM WA 6537

These notes should be read in conjunction with the attached compilation report of Letizia Palmer.

ABN: 31 964 552 684

Statement by Members of Committee

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the committee the financial report:

- 1. Presents fairly the financial position of SHARK BAY COMMUNITY RESOURCE CENTRE INC. as at 30 June 2023 and its performance for the year ended on that date.
- At the date of this statement, there are reasonable grounds to believe that SHARK BAY COMMUNITY RESOURCE CENTRE INC. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the committee and is signed for and on behalf of the committee by:

Claire Horrower (President)
George Livesey (Treasurer)
Dated

ABN: 31 964 552 684

Independent Audit Report to the members of association, SHARK BAY COMMUNITY RESOURCE CENTRE INC.

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report, being a special purpose financial report, of SHARK BAY COMMUNITY RESOURCE CENTRE INC. (the association), which comprises the balance sheet as at 30 June 2023, the income statement, and notes to the financial statements, including a summary of significant accounting policies and management's assertion statement.

In my opinion, the accompanying financial report of the association for the year ended 30 June 2023 is prepared, in all material respects, in accordance with the Associations Incorporation Act 2015.

Basis of opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial report section of my report. I am independent of the association in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibility of management and those charged with governance

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incoporations Act 2015 and for such internal control as management determines is necessary to enable the preparation of the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the association's financial reporting process.

ABN: 31 964 552 684

Independent Audit Report to the members of association, SHARK BAY COMMUNITY RESOURCE CENTRE INC.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- § Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- § Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- § Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- § Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with committee members regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the committee members with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

ABN: 31 964 552 684

Independent Audit Report to the members of association, SHARK BAY COMMUNITY RESOURCE CENTRE INC.

Qualified Auditors Opinion

As is consistent with this type of organisation, there are limited controls over receipts of sale income, grants and the like. These amounts are recorded only when banked, so accordingly this audit is limited to the amounts recorded.

We were unable to verify the reconciliation of the petty cash/till floats as we were not present during the reconciliation. We are therefore unable to express an opinion on the carrying value of petty cash as at 30 June 2023.

In our opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had limitation discussed above not existed, the financial report of SHARK BAY COMMUNITY RESOURCE CENTRE INC. presents fairly the assets and liabilities as at 30 June 2023 and the income and expenditure of the association for the year then ended in accordance with the basis of accounting described in Note 1 to the financial statements.

Name of Firm: Letizia Palmer Chartered Accountants

Name of Director: Vic Letizia

Address: 544 Beaufort Street, Mt Lawley WA 6050

Dated this 24th day of August 2023

ABN: 31 964 552 684

Taxation Schedule of Property, Plant and Equipment For the year ended 30 June 2023

Asset Description						Dis	sposals		Declin	e in value	
	Acquisition Date	Private Use%	Original Cost	Opening Adjusted Value	Disposal Date	Termination Value	Assessable	Deductible	Effective Life or %	Depreciation Amount	Closing Adjusted Value
738-Property Improvements											
SIDE CENTRE BUILDING PROJECT (2011)	30/06/2011	-	44,461	32,224		-	-	(*)	2.50 PC	1,112	31,11
SIDE CENTRE BUILDING UPGRADE (2012)	30/06/2012		546,011	409,435				18	2.50 PC	13,650	395,78
SIDE CENTRE BUILDING UPGRADE (2013)	30/06/2013		14,384	11,142			2.00		2.50 PC	360	10,78
SIDE CENTRE BUILDING UPGRADE (2014)	IDE CENTRE BUILDING UPGRADE (2014) 30/06/2014		77,722	62,163				-	2.50 PC	1,943	60,22
			682,578	514,964					9	17,065	497,899
742-Plant & Equipment											
VARIOUS REC EQUIPMENT	05/11/2020	-	1,033	470		-			33.00 PC	341	12
OUTDOOR SETTING	24/09/2020	•	4,672	1,947					33.00 PC	1,542	40
			5,705	2,417			829	12	8	1,883	534
746-Office Furniture & Equipment											
HISENSE 520LTR FRIDGE	26/06/2013	849	900	89		21	5546	72	10.00 PC	89	
FURNITURE (2014)	30/06/2014	-	9,536	1,897		2.	-	14	10.00 PC	954	94.
SECURITY SYSTEM	16/04/2014		4,405	783			(*)	-	10.00 PC	441	343
ARTWORK	06/02/2014		488	77		*		-	10.00 PC	49	2
TOSIBHA LAPTOPS (4)	27/06/2014		2,720	539		-			10.00 PC	272	26
APPLE LAPTOP	27/06/2014	855	2,240	444			1.50		10.00 PC	224	22
HP LAPTOPS (2)	27/06/2014	5.75	3,630	720		-	-	17	10.00 PC	363	35

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SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Taxation Schedule of Property, Plant and Equipment For the year ended 30 June 2023

Asset Description						·····Dis	posals		Declin	ne in value	
	Acquisition Date	Private Use%	Original Cost	Opening Adjusted Value	Disposal Date	Termination Value	Assessable	Deductible	Effective Life or %	Depreciation Amount	Closing Adjusted Value
EDSYS COMPUTER	27/06/2014		1,580	314		-			10.00 PC	158	15
CAMERA & SPEAKERS (INTERNET MEETINGS)	06/03/2014	-	1,118	186		-	-	-	10.00 PC	112	7
CONFERENCE PHONE	20/05/2014	-	493	95			-	-	10.00 PC	49	4
HARD DRIVES	30/12/2014	100	771	193		2	(4)		10.00 PC	77	11
PC MONITORS	29/10/2014	595	725	165		-	198	120	10.00 PC	73	9
FLOOR MATS X 3	05/10/2015		232	77		-	100	-	10.00 PC	23	5
CD PLAYER	24/02/2016	(*)	335	119			3*3	-	10.00 PC	34	8
HP NOTEBOOK	01/04/2016	0.53	1,364	513		-	(*)	-	10.00 PC	136	37
BOOKCASES X 4	08/04/2016	-	287	106		*	-	-	10.00 PC	29	7
SOFTWARE	28/09/2016		2,727	1,156					10.00 PC	273	88
WIFI HOTSPOT	15/05/2017	100	1,219	593					10.00 PC	122	47
OFFICE CHAIRS/WHITEBOARD	07/06/2017		2,891	1,426		-			10.00 PC	289	1,13
PRINTER	22/05/2017	7528	880	430				-	10.00 PC	88	34
PRINTER	27/06/2017	4	494	247		2.	-	-	10.00 PC	49	19
TICKETING MACHINE	12/04/2017	343	517	246		2.	-	-	10.00 PC	52	19
LAPTOP - INSPIRON 5000 SERIES	14/07/2017	10-2	1,762	887		-	5.40	-	10.00 PC	176	71
PROJECTOR	25/07/2017	0.48	1,455	738				-	10.00 PC	145	59
DVD RECORDER	21/02/2018		405	227		-			10.00 PC	41	18
VISITOR FABRIC CHAIRS (12)	02/11/2018		491	312			1000		10.00 PC	49	26
BOOKCASES (3)	10/01/2019	10.5	209	136					10.00 PC	21	11
IPAD X 3	27/06/2019		1,221	854		-			10.00 PC	122	73
FELLOWS PLASMA GULLIOTINE	17/08/2018		429	263		8	-		10.00 PC	43	22

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ABN: 31 964 552 684

Taxation Schedule of Property, Plant and Equipment For the year ended 30 June 2023

Asset Description		Disposals								Decline in value			
	Acquisition Date	Private Use%	Original Cost	Opening Adjusted Value	Disposal Date	Termination Value	Assessable	Deductible	Effective Life or %	Depreciation Amount	Closing Adjusted Value		
IPHONE 11 IPAD	15/04/2020	-	1,185	924			7	-	10.00 PC	118	80		
2 X HP LAPTOPS	25/06/2020		2,682	2,142		-	-	-	10.00 PC	268	1,87		
2 X 27' MONITORS	25/06/2020	-	633	506		-	-	-	10.00 PC	63	44		
2 X TWIN HD DOCKING STATIONS	25/06/2020	-	396	315		2	-	120	10.00 PC	40	27		
2 X IPAD 6'S	05/08/2019	100	1,087	770		2	191	140	10.00 PC	109	66		
WEBCAMERA	04/09/2019		227	162					10.00 PC	23	13		
NBN MIGRATION	23/09/2019		1,689	1,221					10.00 PC	169	1,05		
HP LAPTOP	07/11/2019	0.00	706	518		-		-	10.00 PC	71	44		
REXEL STACK & SHRED SHREDDER	19/10/2020	-	406	337		-		-	10.00 PC	41	29		
APPLE IPADS X 3	17/02/2021	1.7	4,440	3,833		-	1.5	570	10.00 PC	444	3,38		
JABRA SPEAK 750 - UC	17/06/2021	31 0 0	378	339					10.00 PC	38	30		
FRIDGE	09/03/2022		1,035	1,003		-		-	10.00 PC	103	90		
HP LAPTOP	15/09/2021	7529	1,361	1,253		-	- 2	-	10.00 PC	136	1,11		
4 X WIRELESS GAMING HEADSETS	16/06/2022	-	550	548		2		-	10.00 PC	55	49		
RIOCH PHOTOCOPIER	25/07/2022		7,710			-		*	10.00 DV	720	6,99		
3 X Portable Toilet	23/02/2023		6,000	-		-			10.00 DV	210	5,79		
BROTHER WIRELESS COLOR LASER PRINTER	13/07/2022		707						10.00 DV	68	63		
LENOVO NOTEBOOK	14/11/2022	(30)	1,380				1.00		10.00 DV	87	1,29		
3 X ASPIRE NOTEBOOK 15	06/12/2022	0.00	1,901				1091		10.00 DV	108	1,79		
MINI CAPSULE POCKET PROJECTOR	13/06/2023	10.5	560					-	10.00 DV	3	55		
OBSCTALE COURSE BOUNCER	30/10/2022	2.5	816			-			10.00 DV	55	76		
CHAIRS AT RECREATION CENTRE	04/03/2022		1,832	1,772		-	-	-	10.00 PC	183	1,58		

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SHARK BAY COMMUNITY RESOURCE CENTRE INC.

ABN: 31 964 552 684

Taxation Schedule of Property, Plant and Equipment For the year ended 30 June 2023

Asset Description		Private Use%	Original Cost		Disposals				Decline in value		
	Acquisition Date			Opening Adjusted Value	Disposal Date	Termination Value	Assessable	Deductible	Effective Life or %	Depreciation Amount	Closing Adjusted Value
			83,205	29,475						7,665	40,884
Grand Total			771,488	546,856					8	26,613	539,317

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These statements should be read in conjunction with the attached compilation report of Letizia Palmer.

Shark Bay Community Resource Centre

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